

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
1.	Attendees and apologies			
	Present:	Cllr Andrew Davis; Martin Rose; Paul McDonald; Phil Jefferson; Sheila Thomson; Mike Lucas; Sue Frasier; Spencer Drinkwater; Jacqui Abbott; Len Turner; Simon Jasper; Louis Horeaux; Bridgette Beattie; Melissa Yeo		
	Apologies:	Keith Munston; Heather Abernethie; David Button		
2.	Notes of last meeting			
		<p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 11/09/15.</p> <p>The Link can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=172&MId=8184&Ver=4</p>		
3.	Financial Position			
		The current balance for the Warminster CATG for 2015-16 up to the 30th January 2016 is £15,335.58		MR

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Update on Top 5 Priority Schemes			
a)	High Street / Portway junction - Bollards / barrier	Funding agreed of £3,900 at AB July 2015. No contribution from WTC. MR - Issue with underground services. To be discussed with Warminster Town Council	To be discussed with WTC to agree suitable way forward	MR
b)	3954 / 4185 The Close	Agreed as Priority 1 scheme at 09/09/15 meeting. 3954 - Issue relates to accessibility by elderly residents of Kygneston Court who are having difficulty using frames and mobility scooters because of the camber of the pavements. Commercial bins left out for long periods of time and blocking the pavement which is narrow 4185- Issues relates to large delivery vehicles which are offloading opposite Prestbury Sports Bar . Large vehicles squeeze past encroaching over the double yellow lines and coming within centimetres of the corner of property. Concern that damage will occur MR – Site visit undertaken and outline options under consideration. Topo survey maybe required to enable further design options to be considered.	Top Survey agreed. Approx £1300. TBC Town Council to confirm 25% (Priority 1)	MR
c)	4071 Victoria Road / Masefield Road	Agreed as Priority 1 scheme at 09/09/15 meeting. Issue relates to roundabout visibility, & safety MR – Site visit undertaken and options investigated	Signing & lining improvements & raise roundabout agreed. Approx £5k. Town Council to confirm 25% (Priority 1)	MR
d)	4214 Geys Hill Passing Bay	Agreed as Priority 1 scheme at 09/09/15 meeting MR - Works remain un programmed due to requirement for	Works Likely to take after 1 April. MR to discuss temp road closure issues and timing with Caravan club and Longleat. Simon Jasper	MR

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		road closure on Geys Hill. To be discussed with Longleat Caravan Centre and parish council	to provide contact details to MR. (Priority 1)	
e)	Pound Street / The Maltings	<p>Agreed as Priority 1 scheme at 09/09/15 meeting</p> <p>No wating 8am-6pm Mon - Fri Gone through Waminster town development with contribution £833 agreed. Maltings contribute £833</p> <p>MR – no objections to formal advert. Work order issued and awaiting implementation.</p>	Works in progress. Close issue as resolved	MR
5.	Other highway Issues under consideration			
a)	4089 Woodcock Road Also see issue 3839	<p>No priority allocated. Previous substantive scheme undertaken.</p> <p>Kingdown will need to update travel plan and progress through Taking Action on School Journeys TAOSJ. Speak to Ruth Durrant. Possible Speed watch site. Metrocount undertaken by St Georges School.</p>	Cllr Mcdonald visited School and reminded them re: their updated Travel Plan. Once submitted they can make a formal request for improvement work under TAOSJ initiative	
b)	4031 Chapel Street	Waiting restriction request. JA to issue WR1 form to requester. HA to take issue to Town development committee	WR1 form requested.	
c)	3949 Hillwood Lane, Warminster (see also issue 4261)	Request for removal of highway verge and construction of parking places. CATG unable to fund. WC will not dedicate verge into private ownership. Issue raised again under 4261 01/10/2015	MR to seek definitive advice from Land team / planning.	

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	3753 Chitterne topo survey	Topo survey undertaken in advance of traffic calming options being considered. Currently on hold		
e)	4216 Sherington High Street	Issue completed, to be closed down and removed	Complete, close issue and remove from tracker	
f)	3099 Copheap Lane	Speeding concerns. Matter referred to CSW. To be closed down and removed	CSW referral. Close issue and removal from tracker	
g)	3146 / 4263 Imber Road	Speeding and crossing concerns raised. Also relates to issues on Woodcock Road. Metrocount 16/10/15. Location to be agreed. To go back to Warminster TC town development committee for consideration. Issues to be consider as part of town transport model.	Request metro count in first instance. Location to be agreed. Issue to allocated Priority 1	MR
h)	3421 A350 Longbridge Deverill / Sand Street junction.	Issue now closed as being addressed as part of major maintenance scheme in 2016-17	Request being addressed as part of Major maintenance scheme 2016-17. Close issue and remove from tracker	
i)	3873 Chain Lane / Smallbrook Road	With Town Council	To be considered by town development committee	HA
6.	New Requests / Issues			
a)	4384 Copheap Lane	Parking restriction request. Re. layby by a post box in Copheap Lane. Over the last 12 months residents of a nearby estate have been parking in it permanently. Copheap lane is very busy and the layby offers the only opportunity to safely park while using the post box. Suggestion made is that parking in the layby be restricted to 5 mins only	WR1 form requested	JC

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	4324 Bishopstrow	Ongoing speeding concerns. Request for traffic calming measures.	Jislon poles to be installed to prevent cars mounting pavement. Approx £1500. Parish meeting to pay 25% Allocated as PRIORITY 2 scheme.	
c)	4270 Grovelands Way	Bus shelter request.	Status of 53 bus service along Grovelands to be established before further action is considered. Ownership of land for siting of shelter to be checked. Shelter to be paid for by Town Council	MR
d)	4261 Hillwood Lane	See previous issue 3949.	As above	
e)	4226 Townsend Chitterne	Speeding concerns. MR - Please Note 3 no. Metrocounts undertaken at separate locations along Townsend in December 2014. 85th percentile speeds range 26.6 – 32.2mph. Mean speed 22.2 – 25.4mph	Allocated as a PRIORITY 1 SCHEME – Options to be prepared for discussion at next meeting.	MR
f)	4264 Boreham Road	Request is as follows: We need Enforcement by the local police Could the existing speed indicator device be moved back a little Could more 30mph signs be installed to warn drivers of the limit Could a metro count be installed for collecting data?	CATG cannot take forward scheme as requested. However, Warminster Town Council will include Boreham Road in the new SID programme being established. Close issue	HA
g)	4020	New Finger Post Codford	MR to provide latest cost. Parish Council 25%. Allocated as a Priority 2 scheme	MR
h)	3611 Chapmanslade, High Street	Speeding and Highway safety concerns in High Street. Original item submitted 28/09/14. Request to reopen issue by PC	CATG suggested "Advisory 20mph" scheme as part of TAOSJ. MR will send policy to	MR

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			Chapmanslade PC	
7.	Confirmation of Priority 1 Schemes			
8.	a) b) c) d) e)	3146 / 4263 Imber Road 4226 Townsend Chitterne 4214 Geys Hill 4071 Victoria Road / Masefield Mini roundabout 3954 / 4185 The Close		
9.	Date of Next Meeting: 10 May 2016			

Warminster Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance **TBC in due course**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications